

Blackbrook St. Mary's Catholic Primary School

CHARGING AND REMISSIONS POLICY

INTRODUCTION

This charging and remissions policy complies with statutory requirements, has regard to the Authority policy statements on charging and is reviewed on an annual basis.

CHARGING POLICY

Activities without charge

There will be no charge for the following activities:

- ❖ Education provided wholly or mostly during school hours. This includes the supply of any materials, books, instruments, other equipment and also transport provided in school hours to carry pupils between the school and an activity;
- ❖ Education provided outside school hours if it is part of the National Curriculum, or part of a syllabus for a prescribed public examination which the pupil is being prepared for at the school, or part of religious education;
- ❖ Instrumental and vocal music tuition which is part of the National Curriculum or the first programme in which the whole class engages with the KS2 Programme of Instrumental and vocal Tuition (Wider Opportunities);
- ❖ Instrumental and vocal tuition for children in care;
- ❖ Entry for a prescribed public examination including re-sits provided that a pupil has been prepared for it at the school.

Voluntary Contributions

The school may ask for voluntary contributions towards the cost of school-time activities to assist with funding subject to the following conditions:

- ❖ Any children of parents who do not wish to contribute will not be treated any differently;
- ❖ Where there are insufficient contributions to make the activity viable then the activity may be cancelled.

Chargeable Activities

The school may recover the full cost of the following activities but charge will not exceed actual cost:

- ❖ Educational or other activities provided wholly or mainly outside school hours which are not:
 - (a) Part of the National Curriculum;
 - (b) Part of a syllabus for a prescribed public examination which the pupil is being prepared for as school;
 - (c) Part of religious education.

- ❖ Travel, board and lodgings on residential visits (subjects to remission arrangements).

- ❖ Cost of entering a pupil for a public examination not prescribed in regulations, and for the cost of preparing a pupil for that examination outside school hours.

- ❖ Swimming lessons/tuition contributions.

Remissions Policy

Charges may be waived at the Headteacher's discretion but subject to Governors' approval.

Confirmation the 'Charging and Remissions Policy for School Activities' in respect of Blackbrook St. Mary's Catholic Primary School has been discussed by the Finance Committee on behalf of the Governing Body.

Signed by:

Chair of Governors: Date:

Headteacher: Date:

Agreed at the Governing Body Meeting on: Minute Reference: